

Staffordshire Health and Wellbeing Board

Thursday 8 September 2022
14:00 - 16:00
Oak Room, County Buildings, Stafford

Agenda

Chair: Cllr Mark Sutton, Cabinet Member for Children and Young People
Vice-Chair: Cllr Julia Jessel, Cabinet Member for Health and Care

The meeting will be webcast live which can be viewed at any time here:
<https://staffordshire.public-i.tv/core/portal/home>

No	Time	Item	Presenter(s)	Page(s)
1.	2:00pm	Welcome and Routine Items a) Apologies b) Declarations of Interest c) Minutes of Previous Meeting d) Questions from the Public	Chair	1 - 8
2.	2:05pm	Welcome from the Chair / Vice-Chair	Chair Vice-Chair	
3.	2:15pm	Healthy Start	Natasha Moody Neelam Bhardwaja	9 - 38
4.	2:45pm	Staffordshire Better Care Fund	Rosanne Cororan	39 - 42
5.	2:50pm	Proposal for Delivering Healthy Ageing Workshops	Tilly Flanagan	43 - 44
6.	2:55pm	Forward Plan	Jon Topham	45 - 52

Date of Next Meeting

Thursday 1st December 2022 at 2:00pm in the Oak Room, County Buildings, Stafford

Exclusion of the Public

The Chairman to move:

"That the public be excluded from the meeting for the following items of business which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended), indicated below".

Part Two

(All reports in this section are exempt)

Nil.

Membership	
Mark Sutton (Chair)	Staffordshire County Council (Cabinet Member for Children and Young People)
Julia Jessel (Vice-Chair)	Staffordshire County Council (Cabinet Member for Health and Care)
Dr Richard Harling MBE	Staffordshire County Council (Director for Health and Care)
Neelam Bhardwaja	Staffordshire County Council (Director for Children and Families)
Peter Axon	Staffordshire and Stoke-on-Trent Integrated Care Board
Phil Pusey	Staffordshire Council of Voluntary Youth Services
Garry Jones	Support Staffordshire
Gill Heesom	District/Borough Council Representative
Roger Lees	District/Borough Council Representative
Tim Clegg	District/Borough Council CEO Representative
Baz Tameez	Healthwatch Staffordshire
Elliott Sharrard-Williams	Staffordshire Police
Michelle Hickmott	Staffordshire Fire and Rescue

Notes for Members of the Press and Public

Filming of Meetings

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the subject of live web transmission 'webcasting'. Fixed cameras are located within meeting room for this purpose.

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If you have privacy concerns about the webcast or do not wish to have your image captured then please contact the Member and Democratic Services officer named at the top right of the agenda.

Recording by Press and Public

Recording (including by the use of social media) by the Press and Public is permitted from the public seating area provided it does not, in the opinion of the chairman, disrupt the meeting.

**Minutes of the Staffordshire Health and Wellbeing Board Meeting
held on 9 June 2022**

Attendance:

Dr Alison Bradley	North Staffordshire Clinical Commissioning Group
Julia Jessel	Staffordshire County Council (Cabinet Member for Health and Care)
Mark Sutton	Staffordshire County Council (Cabinet Member for Children and Young People)
Dr Richard Harling	Staffordshire County Council (Director for Health and Care)
Helen Riley	Staffordshire County Council (Deputy Chief Executive and Director for Families and Communities)
Elliott Sharrard-Williams	Staffordshire Police
Phil Pusey	Staffordshire Council of Voluntary Youth Services
Gill Heesom	District/Borough Council Representative
Tim Clegg	District/Borough Council CEO Representative
Baz Tameez	Healthwatch Staffordshire
Carmel Warren	Staffordshire Fire and Rescue Service

Also in attendance:

Tamsin Fisher	Keele University
Emma Sandbach	Staffordshire County Council
Paul Northcott	Staffordshire County Council (Cabinet Support Member for Public Health and Integrated Care)
Claire McIver	Staffordshire County Council (via Teams)
Jon Topham	Staffordshire County Council (Senior Commissioning Manager)
Liam Archer	Staffordshire County Council (Support Officer)

Apologies: Dr Rachel Gallyot (East Staffordshire Clinical Commissioning Group), Craig Porter (Managing Director, South West Division) (CCG Accountable Officer Representative), Peter Axon (North Staffordshire Combined Health Trust), Garry Jones (Support Staffordshire), Michelle Hickmott (Assistant Chief Fire Officer) (Staffordshire Fire and Rescue) and Rita Heseltine (South Staffordshire District Council)

1. **Declarations of Interest**

None received.

a) Minutes of Previous Meeting

Resolved – That the minutes of the meeting held on 3 March 2022 be confirmed and signed by the Chairman.

b) Questions from the Public

None received.

2. **Staffordshire Joint Health and Wellbeing Strategy**

The Board received a report (and presentation) on the Staffordshire Joint Health and Wellbeing Strategy, which had been previously discussed at the March 2022 meeting of the Board.

The draft strategy was discussed and final amendments agreed. The final version incorporated these amendments and was recommended for approval by the Board.

The Board were informed of the previous discussions around Good Mental Health, Healthy Weight and Healthy Ageing. Since then, a further scoping exercise had been carried out to identify existing work programmes as well as issues for the Board to consider and additional work required.

Performance indicators would be identified for each of the four outcomes to allow measurement of the progress of the strategy for each priority area.

The recommendation to the Board was that the Sponsor/Lead for each priority would provide a full report against each priority annually, including any actions underway, progress against said outcomes and any additional action required, with the necessary local context, public and professional input. Volunteers for the sponsors and leads for each priority would be sought and an update brought to the next meeting.

Comments from Members of the Board centred around the Healthy Ageing priority and the need for societal change on deaths at home. The question

was raised around whether it was appropriate for the performance indicator to be included.

It was agreed that the indicators lean more towards a deficit model rather than a strengths-based approach. It was therefore proposed that the indicators could be reviewed on a regular basis to ensure they meet a strengths-based approach of working.

It was also noted that a performance indicator could be included for the Health in early life priority on the good state of development as children start school.

Resolved – The Board was asked to:

- a) Approve the Joint Health and Wellbeing Strategy 2022-2027;
- b) Note the issues for the Board to consider and additional work required for each priority;
- c) Identify a Board Sponsor and Lead for each priority; and
- d) Approve the outcomes and reporting cycle for each priority.

3. FireSide Project

The Board received a presentation from Tamsin Fisher, Research Associate at Keele University on optimising the Fire and Rescue Service 'Safe and Well' visits to support the detection and sign-posting for mental health problems in older adults.

Background to mental ill health was provided to the Board and the methods of investigation that had taken place so far, which included:

- 20 observations of Fire and Rescue Service Safe and Well visits with older adults
- 20 interviews with older adults
- 3 focus groups with staff (including operational crews, technicians and Community Support Officers)
- 5 interviews with managers and trainers
- 20 interviews with health and social care stakeholders
- Stakeholder workshops
- PPIE support

Key findings were presented to the Board which showed an everyday exposure to mental health problems; an awareness and training needs to provide adequate support; support and training needs to better understand mental health conditions of clients and themselves.

Reflections from the Fire and Rescue Service welcomed being part of the project and looked forward to the findings. The project allowed them to have

a better understanding of mental health and the impact it was having within the wider community. This would require the engagement and support of all partners to ensure the safety, health and wellbeing for all was improved.

The Board were informed that the Fire and Recue Service were adopting the National Fire Chiefs Council's (NFCC) Persons Centred Framework which would give staff and volunteers additional skills and knowledge. The project findings would help inform the development of the framework.

Resolved – That the presentation be noted.

4. Pharmaceutical Needs Assessment

The Board received a report from Emma Sandbach on the Pharmaceutical Needs Assessment (PNA) for Staffordshire.

The Board were reminded of what the PNA is and that due to the Covid-19 pandemic, the deadline for publication had been extended to the 1st October 2022. A statutory consultation period of 60 days would take place where the public and partner organisations could comment on the document. The document would then be updated ready for publication by the deadline. The consultation was due to start mid/late June 2022 and end mid/late August 2022.

It was proposed that the Board delegate authority to consider the response to the consultation, amend the draft and approval the final version of the PNA to the Chair(s) in order to meet the publication deadline.

The Board were informed of initial headlines from the PNA which included population statistics, changes in pharmaceutical services and new services planned for 2022.

Resolved – The Board were asked to:

- a) Note the contents of the report;
- b) Support and feedback any comments about pharmaceutical services in Staffordshire during the consultation period; and
- c) Delegate authority to consider the response to the consultation, amend the draft and approve the final version of the PNA, to the Chair(s).

5. Partnership Protocol

The Board received a report and presentation from Natasha Moody and Helen Riley, Staffordshire County Council on the 'Working Together Protocol – Strategic Partnership Boards in Staffordshire'.

The Board were informed of the current situation with regard to the governance structure and connectivity across statutory Boards. Other local areas have adopted a partnership protocol, the purpose of which was to provide more efficiency and better outcomes.

The benefits of the protocol would:

- Ensure the safety, health and wellbeing of people in Staffordshire are collectively addressed;
- Identify the lead partnership and respective responsibilities and priorities;
- Provide clarity of focus for each partnership body;
- Share appropriate information across partnerships and member organisations to provide greater depth to issues;
- Where there are shared problems, boards would work together to formulate solutions by taking a joined-up approach; and
- Ensure that a shared approach to reviews of serious cases in the county and the learning to emerge from these informs the right partnerships.

Next steps have been defined which included:

- Chairs continue to meet and discuss joint work and how they can work better together;
- Share board priorities to agree clarity of leadership of agendas moving forwards and also understand partners perspectives on the on the priorities; and
- Map the governance for each of the boards to provide opportunities to review and better alignment with existing structures.

The Board welcomed the approach and agreed that feedback would be provided via email. Jon Topham was nominated as the operational lead from the Board for this piece of work.

Resolved – The Board were asked to:

- (a) Review, provide feedback and ultimately endorse the partnership protocol;
- (b) Review and provide an organogram for the boards sub-reporting structures; and
- (c) Share the boards plans with the chairs of the other strategic boards to agree the leadership and reporting of shared agendas moving forward.

6. **Healthwatch Staffordshire**

The Board received a report and presentation from Baz Tameez, Healthwatch Staffordshire Manager, who provided an update on the new Healthwatch

Staffordshire service, with an emphasis on how it looks different to that before.

The Board were informed that Support Staffordshire were awarded a three-year contract to run a refreshed Healthwatch Staffordshire which commenced 1st April 2022.

As part of the governance for the new arrangements, a Healthwatch Committee had been established which holds delegated decision-making powers to set the Healthwatch agenda.

The new organisational structure for Healthwatch Staffordshire is as follows:

- 1x Healthwatch Staffordshire Manager
- 4x Engagement Officers
- 1x Project Worker / Data Analyst

The Board were also informed of ongoing collaborative working and engagement work, which included the establishment of a Healthwatch Intelligence Network which sought to engage multiple platforms for gathering health and social care data.

The report also denoted focal topics which would be the subject for investigation. Year one focal investigations would be based on lessons learned through the pandemic. Potential year one topics included:

- Health in parents of young children
- Root causes of good and poor teenage mental wellbeing
- Health outcomes when you have been in care as a child
- Healthy and unhealthy places of work
- My health is not just my disability/diagnosis
- Being an LGBTQIA+ patient/resident in the health and care system
- Accessing primary care face to face, when I want to and when I need to
- The role of and accessibility of residential care by friends and family
- How and why, we ignore the inevitability of death and dying
- Frailty
- Older people accessing services
- Transitions in/out of hospital

The Board were informed that Healthwatch Staffordshire would be working with partners to ensure good local health and care information, advice and guidance was available and accessible, along with engaging with statutory organisations, partnership and Boards to present any findings and influence system change. Joint guidance had been produced and a working relationship established with the Staffordshire Health and Care Overview and Scrutiny Committee.

Resolved – That the contents of the report be noted.

7. Forward Plan

Resolved – That the Forward Plan for 2022/23 be received and noted.

8. Date of Next Meeting

Resolved – That the date, time and venue of the next meeting of the Board (Thursday 8th September at 2:00pm in the Oak Room, County Buildings, Stafford), be noted.

Chairman

Staffordshire Health and Wellbeing Board – 08 September 2022

Healthy Start

Recommendations

The Board is asked to:

- a. Review the report and agree a way forward regarding the effective governance reporting for this work.

Background

1. The Health and Wellbeing Board has a priority 'Healthy Start' this priority seeks to improve health in pregnancy and infancy with a priority focus on reducing infant mortality.
2. This priority is one that features heavily across the partnership as the data for infant mortality is poor. Multiple boards have this as a priority including the Integrated Care System (ICS) Children & Young People's Programme Board, the Families Strategic Partnership and the Health and Wellbeing Board these partnership arrangements are complex and can be seen in Appendix 2.
3. Often this results in multiple reports being provided to multiple boards.
4. The Health and Wellbeing Board and other key partnerships agreed to support the partnership protocol. This sought to provide greater clarity on the lead partnerships for priorities and discussion with board chairs to enable collaboration and combined input.
5. This report therefore seeks a steer on where the priority for 'healthy start' is best placed to report.

Overview of the current governance arrangements

Health and Wellbeing Board

6. Ensuring a 'Healthy Start' is a priority for the Health and Wellbeing Board. How a 'healthy start' can be achieved is not outlined but as the current priority focusses on reducing infant mortality it has been requested that the Children's Public Health team report on progress.
7. The Families Strategic Partnership Board was established as a subgroup of the Health and Wellbeing Board. This group was developed to raise

awareness and action in relation to the issues that impact on children, young people and families.

8. The priorities of the Families Strategic Partnership Board have always aligned with the Health and Wellbeing Board as such they have an Early Years Advisory Board which has a partnership plan to improve the outcomes in the Earliest Years of a child's life. This plan has a range of activities which have been and continue to be delivered to improve infant mortality.
9. This board report regularly to the Families Strategic Partnership Board on progress.
10. Regular reporting from the Families Strategic Partnership Board to the Health and Wellbeing Board has previously been delivered through an annual report. This has not happened since 2019/20.

The Integrated Care System

11. The Integrated Care Board has a Maternity Transformation Programme. The maternity transformation programme is a national programme based on the recommendations from the review (Better Births) of maternity services which has five priorities. One of their priorities is to improve the health and wellbeing of women and babies. This priority has a clear focus on infant mortality and the contributory factors that increase its prevalence.

Staffordshire Safeguarding Children's Board

12. The Local Safeguarding Board is required to make arrangements for Child Death Reviews.
13. The purpose of a review is to identify any matters relating to the death, or deaths, that are relevant to the welfare of children in the area or to public health and safety, and to consider whether action should be taken in relation to any matters identified. Responsible for reviewing information on all unexpected child deaths.
14. The Child Death Overview Panel regularly review infant deaths and provide information on modifiable factors, raise awareness of these issues and produce an annual report for child death review partners on local patterns and trends in child deaths, any lessons learnt, and actions taken, and the effectiveness of the wider child death review process in order to assist child death review partners to prepare their report.
15. There are clear links to infant mortality and the modifiable factors identified in this review process.

Current Challenges

16. There is a lack of clarity about the different roles of the Integrated Care System and the Health and Wellbeing Board and therefore the role and relationship between the boards on key priorities like this.

Potential Solution

17. Should this be a 'test' for the new partnership protocol and if so can the chair raise this as a priority area for discussion and agreement on the proposed lead board and seek agreement of how those with a stake seek assurance for example through an annual report. A business case regarding the development of a Staffordshire & Stoke-on-Trent Infant Mortality Steering Group has already been presented at and endorsed by the ICS Children & Young People's Programme Board and the Maternity & Neonatal Partnership Board (of the Maternity Transformation Programme). Clarity is now required on which board this steering group is accountable to.

List of Background Documents/Appendices:

Appendix 1: Partnership Protocol

Appendix 2: Governance Map

Contact Details

Board Sponsor: Neelam Bhardwaja, Director for Children and Families

Report Author: Natasha Moody, Assistant Director for Wellbeing and Partnerships

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Working Together Protocol -Strategic Partnership Boards in Staffordshire

2022

WORKING DRAFT



Contents

1. Statement of Commitment
2. Collective Responsibilities
3. Individual Partnership Board Responsibilities
4. Arrangements to support coordination between the Boards
5. Reporting arrangements and Forward Plans
6. Arrangements for Review
7. Resolution Process

Appendices:

- A. Staffordshire Strategic Partnerships - Shared Statutory responsibilities
- B. Staffordshire Partnership Boards - Roles and Priorities
- C. Scheme for Annual Reporting between the Partnership Boards

1. Statement of Commitment

- 1.1. This Protocol is intended to support effective joint working between Strategic Partnership Boards in Staffordshire.
- 1.2. The Strategic Partnership Boards are committed to working together at every level to keep Staffordshire people safe from harm and improve their health and wellbeing. Boards within this commitment include:
 - Staffordshire Health and Wellbeing Board (HWBB)
 - Staffordshire Safeguarding Children Board (SSCB)
 - Staffordshire and Stoke-on Trent Adult Safeguarding Partnership Board (SSASPB)
 - Staffordshire Strategic Community Safety Forum / Partnership (CSP)
- 1.3. The mechanisms by which this joint agreement and review are achieved will be developed in partnership by the Boards' Chairs.

2. Collective Responsibilities

- 2.1. Staffordshire's Partnership Boards are committed to ensuring effective links are made with each other to maximise effectiveness and minimise duplication. Boards will aspire to:
 - 2.1.1. Ensure the safety and health and wellbeing of people in Staffordshire are collectively addressed and that there are no gaps in addressing needs.
 - 2.1.2. Identify the lead partnership and respective responsibilities for a particular issue or priority.
 - 2.1.3. Provide clarity of focus for each partnership body. This will provide a clear understanding of the needs, emergent issues, and avoid duplication.
 - 2.1.4. Share appropriate information across partnerships and member organisations.
 - 2.1.5. Identify where there are problems and work together to formulate solutions taking a joined up and constructive approach across policies or issues of mutual interest.
 - 2.1.6. Ensure that there is a shared approach to reviews of serious cases in the county and the learning to emerge from these.
 - 2.1.7. Board Chairs will actively support the Boards in delivering these collective responsibilities.
- 2.2. All Partnership Boards understand the importance of engaging with our local population, and the importance of consultation, engagement and feedback in informing their business.
- 2.3. All Partnership Boards will work to promote the sustainability and efficiency of services, support the prevention agenda and work to mitigate the impact of inequalities in Staffordshire.

3. Individual Partnership Board Responsibilities

- 3.1. Each Board has specific statutory powers, duties and roles. This Protocol is intended to support the effectiveness of each Partnership Board. It is not intended to override or replace the statutory duties and powers of any of the individual agencies.

Further overview information is available in the Appendices:

Appendix A - an overview of collective responsibilities across the partnerships

Appendix B - a description of each Board, their duties and their priority areas

4. Arrangements to support coordination between the Boards

- 4.1. To support effective coordination and to promote better inter-partnership working the following arrangements are agreed:
- 4.1.1. Respective Board Annual Reports/Plans will be presented to the other Boards.
 - 4.1.2. The Health and Wellbeing Board will consult widely on future iterations of the Health and Wellbeing Strategy along with the latest version of the Joint Strategic Needs Assessment.
 - 4.1.3. Where items are to be presented at Partnership Board meetings that are considered to be of particular or significant relevance to other Boards, it is courteous and good practice to advise other Partnership Chairs and enable them to contribute to the debate.
 - 4.1.4. Chairs or members of each partnership Board may be invited to attend the other partnership Development Days / development activity.
 - 4.1.5. Each of the Boards will circulate their newsletters / updates with each other in order to share and involve others in their work and progress.
 - 4.1.6. The Chairs and business managers/ lead officers of each Partnership Board will convene six monthly meetings to support strengthened inter-partnership working.

5. Reporting Arrangements and Forward Plans

- 5.1. Reporting arrangements and forward plans will be clearly set out to support alignment of reporting on shared agendas.

See Appendix C for information regarding the current reporting arrangements.

6. Arrangements for review

- 6.1. This protocol will be reviewed and updated on an annual basis by the Chairs and business managers/lead officers for the respective Boards, or when relevant national guidance affecting one of these Boards is introduced.

7. Resolution process

- 7.1. Where there is a concern that this protocol is not succeeding in ensuring strengthened partnership working to keep Staffordshire residents safe and healthy, resolution should be sought through communication between the Chairs of the Boards, and relevant Chief Officers / lead officers.

Signatories:

Staffordshire Health and Wellbeing Board - Co-Chairs

Dr Johnny McMahon / Dr Alison Bradley

Staffordshire Safeguarding Children Board - Chair

XXXX -

Staffordshire & Stoke-on-Trent Adult Safeguarding Partnership Board - Chair

John Wood

Staffordshire & Stoke-on-Trent Strategic Community Safety Forum - Chair

Ben Adams

Appendix A -

Staffordshire Strategic Partnerships Shared Statutory Responsibilities

	Staffordshire Health and Wellbeing Board	Staffordshire & Stoke-on-Trent Strategic Community Safety Forum (SSSCSF)	Staffordshire Safeguarding Children Board	Staffordshire & Stoke-on-Trent Adult Safeguarding Partnership Board
Sexual Exploitation of Children & Vulnerable Adults	The Health and Wellbeing Board receives reports and supports action as required.	SSSCSF will get updates from each CSP member around the activities those agencies are undertaking around addressing sexual exploitation with reference to perpetrators and understanding risk of offending in the community.	Staffordshire Safeguarding Children Board leads on the implementation of the Staffordshire Child Sexual Exploitation (CSE) strategy. SSCB commissions training for the workforce around Child Sexual Exploitation (CSE).	Staffordshire & Stoke-on-Trent Adult Safeguarding Board provides oversight, coordination and assurance in relation to the sexual exploitation of vulnerable adults.
Prevent Programme	The Health and Wellbeing Board receives an annual report from the Community Safety Partnership.	SSSCSF will be provided with updates from each CSP member with regards system wide Prevent programme in Staffordshire.	SSCB seeks assurance that the arrangements for children who are subject to involvement with Prevent / Channel panel is in line with statutory requirements and local needs.	The Staffordshire & Stoke-on-Trent Adult Safeguarding Board supports and promotes the Prevent programme coordinated by the Community Safety Partnership; and the SSASPB Strategic Plan.
Youth Justice	The Health and Wellbeing Board receives reports and supports action as required.	SSSCSF will be provided with updates from each CSP member with regards to neighbourhood crime and community safety issues. Incorporating Youth Justice data within the annual Crime and	Staffordshire Safeguarding Children Board seeks assurance through its performance and quality assurance arrangements that youth justice, youth offending, and targeted youth support provisions are	N/A

		Disorder Strategic assessment. Receives the annual Youth Justice Plan and supports action.	compliant with section 11 duties.	
Modern Slavery	The Health and Wellbeing Board receives reports and supports action as required.	SSSCSF will be provided with updates from each CSP member agency for Modern Slavery, working closely with the Adult and Children's Safeguarding Boards on this agenda.	SSCB works with the Staffordshire Community Safety Partnerships to promote understanding and awareness of modern slavery from a child safeguarding perspective. Modern Slavery is also included in the Staffordshire Safeguarding Children Board Child Exploitation Strategy 2020/22.	SSASPB works in partnership with the Community Safety Partnerships to promote awareness of modern slavery. It's also mentioned within the SSASPB's Strategic Plan 2019-22.
Domestic Abuse	The Health and Wellbeing Board receives reports and supports action as required.	SSSCSF will be provided with updates from each CSP member agency with regards Domestic Abuse services and systems, MARAC and Domestic Homicide Reviews and MAPPA.	SSCB commissions multi-agency Domestic Abuse training events with a focus on how Domestic Abuse impacts on children. It also analyses evaluations with the view to learning on ways to respond to children who are living with adults in abusive relationships / situations.	SSASPB works to prevent harm and reduce the risk of domestic abuse of adults with care and support needs, and supports the work overseen by the Staffordshire Community Safety Partnership.
Health and Wellbeing	The Health and Wellbeing Board holds statutory responsibility for Health and Wellbeing including delivery of the Staffordshire Health and Wellbeing	SSSCSF must take account of health and wellbeing in its programme delivery.	SSCB provides and annual report to Health and Wellbeing Board and takes account of Health and Wellbeing Strategy and	SSASPB provides and annual report to Health and Wellbeing Board and takes account of Health and Wellbeing Strategy and

	Strategy 2022-2027; the JSNA; health and care integration.		Joint Strategic Needs Assessment.	Joint Strategic Needs Assessment.
Stronger Communities	Building Stronger Communities in a wider context is fundamentally central to the Health & Wellbeing Board via their priorities and the Health & Wellbeing Strategy.	Safer, Stronger Communities are a prerequisite for community safety. SSSCSF will take account of this in their delivery plan.	Healthy Communities and, healthy places help to support safeguarding and promote the welfare of children and young people.	Healthy communities, healthy places support the protection of vulnerable adults.

Appendix B - Board Roles & Priorities

Staffordshire Health Wellbeing Board (NB- HWBB conversations underway around ToR / future focus):

Board purpose	<p>Designed to lead improvements on health and well-being and oversee transformation of Staffordshire health and care services. Which includes:</p> <ul style="list-style-type: none"> • Leading a conversation with the public about how they can improve their own health and well-being. • Ensuring there is a clear prevention programme to improve health and well-being and reduce ill health and the associated demand on health and care services, in line with the Health and Well-Being Strategy. • Ensuring a commitment and contribution from all partners to the prevention programme and assuring its implementation. • Providing democratic input to the Sustainability and Transformation Partnership (STP), alongside Stoke-on-Trent City Council. • Acting as an advocate for the changes required to ensure the sustainability of the health and care services and shaping proposals to ensure that they are publicly accessible. • Overseeing the Better Care Fund (BCF) and encouraging joint commissioning between the County Council and the NHS. • Monitoring health and well-being, identifying emerging trends and any additional actions required. • Carrying out the statutory functions of the Board.
Statutory duties	<p>As set out in the Health and Social Care Act 2012, these are:</p> <ul style="list-style-type: none"> • Prepare and publish a Joint Strategic Needs Assessment (JSNA) as well as a Pharmaceutical Needs Assessment (PNA) every 3 years. • Prepare and publish a Joint Health and Wellbeing Strategy (JHWS) setting out how the needs identified in the JSNA will be prioritised and addressed. • Ensure effective public engagement and consultation in developing the JSNA and JHWS. • Promote the integration of health and social care services including providing advice, assistance and other support in encouraging arrangements under S.75 of the NHS Act 2006. • Encourage providers to work closely with the Board and encourage those that provide health, health related or social care services in an area to work “closely together”. • Consider and report on whether CCG Commissioning Plan have taken proper account of the JHWS.

Board priorities	<p>The Board is committed to:</p> <ul style="list-style-type: none"> • Providing strategic leadership based on evidence: focusing on those area where the Board can make the biggest difference to health and well-being. • Transparency in decision making so that the public can understand the decisions being taken and the rationale behind them. • Involving the public in decision making allowing people to have their say and an opportunity to influence decisions. • Acting with courage and conviction to ensure that decisions are taken in the long-term interests of the whole population.
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Staffordshire Safeguarding Children Board (SSCB)

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Board purpose	<p>To safeguard and promote the welfare of children and young people in Staffordshire.</p> <p>The SSCB is the key mechanism for agreeing how the relevant organisations will co-operate to safeguard and promote the welfare of children and ensuring the effectiveness of what they do.</p>
Statutory duties	<p>Staffordshire Safeguarding Children Board has statutory duties and functions as defined under Section 14 of the Children Act 2004 (as amended) which are:</p> <ul style="list-style-type: none"> • To coordinate what is done by each person or body represented on the Board for the purposes of safeguarding and promoting the welfare of children in the area. • To ensure the effectiveness of what is done by each such person or body for those purposes.
Board priorities	<p>The SSCB is committed to:</p> <ul style="list-style-type: none"> • Effective Partnership Working - we are committed to effective collaborative partnership working which will deliver the best possible protection of children and young people in the areas. • Focus on the Family - our work will support families to enable their children to flourish and learn in preparation for a long, productive happy life. • Committed to Early Help - we recognise that those with economic, health and other disadvantages will need additional support to achieve the same outcomes as their peers. The recognition and consideration of adverse childhood experiences (ACES) will inform the decision-making process enabling the right services to be facilitated to the right children at the right time. • Promotion of a Learning Culture - we will operate as a learning system; open and ambitious to improve.

Staffordshire & Stoke-on-Trent Adult Safeguarding Partnership Board (SSASPB)

Board purpose	<p>The SSASPB is a multi-agency statutory partnership established by the Care Act 2014. Its main objective is to help and protect adults in its area by coordinating and ensuring the effectiveness of what each of its members does. The Board's role is to assure itself that safeguarding partners act to help and protect adults who:</p> <ul style="list-style-type: none"> • Have needs for care and support • Are experiencing or at risk of abuse or neglect. • and as a result of those care and support needs are unable to protect themselves from either the risk of, or the experience of abuse or neglect. <p>Vision for safeguarding: 'Adults with care and support needs are supported to make choices in how they will live their lives in a place where they feel safe, secure and free from abuse and neglect.'</p> <p>Our vision recognises that safeguarding adults is about the development of a culture that promotes good practice and continuous improvement within services, raises public awareness that safeguarding is everyone's responsibility, responds effectively and swiftly when abuse or neglect has been alleged or occurs, seeks to learn when things have gone wrong, is sensitive to the issues of cultural diversity and puts the person at the centre of planning to meet support needs to ensure they are safe in their homes and communities.</p>
Statutory duties	<p>The Care Act 2014 outlines three statutory functions for the Board:</p> <ul style="list-style-type: none"> • Publish a 3-year strategic plan that sets out how it will meet its main objectives and what the members will do to achieve this. The Plan will be subject to annual review to check relevance and focus and will be developed following consultation with local Healthwatch organisations. Healthwatch will support the SSASPB by providing the views of the Public with reference to voiced Adult Safeguarding priorities. The plan should be evidence based and make use of all available evidence and intelligence from partners to form and develop its plan. • Publish an annual report detailing what the SSASPB has done during the year to achieve its main objective and implement its strategic plan, and what each member has done to implement the strategy as well as detailing the findings of any Adult Reviews and subsequent action. • Conduct any Safeguarding Adult Reviews (SAR) with accordance with S.44 of the Care Act 2014.

Board priorities	<p>The SSASPB has identified the following for the period 2019-22:</p> <ul style="list-style-type: none"> • Engagement - Improve public awareness of adult safeguarding, Making Safeguarding Personal & Communication with those who work with Adults. • Financial & Material Abuse - Seek assurances as to the effectiveness of safeguarding partner's arrangements to communicate to communities, arrangements for reporting concerns and responding to those concerns with a particular emphasis on people most vulnerable to risk.
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Staffordshire & Stoke-on-Trent Strategic Community Safety Forum:

Board purpose	The purpose of the Staffordshire & Stoke-on-Trent Strategic Community Safety Forum is to bring together responsible authorities and other relevant organisations, to deliver collaboratively on community safety outcomes for local people and local communities. It will provide a structure for key organisations to work together cooperatively and collectively to focus resources and investment on a shared strategic vision.
Statutory duties	The statutory duties rest with the individual City, Borough and District Community Safety Partnerships. This forum is designed to bring those CSP's together to work together better on issues impacting the County.
Board priorities	<p>The Staffordshire & Stoke-on-Trent Strategic Community Safety Forum will seek to deliver the following priorities:</p> <ul style="list-style-type: none"> • Develop links and opportunities for collaborative working between the responsible authorities and other relevant organisations to deliver the most efficient and effective community safety services for the communities of Staffordshire & Stoke-on-Trent. • Establish a joint strategic vision and strategic priorities. • Mitigate risks to community safety services by finding and implementing solutions and taking action. • Attract funding and resources from appropriate funding streams and/or organisations in co-operation with all local stakeholders, including CSP's. • Agree the utilisation of funding and other resources attracted by the SSSCSF and have due regard for local, county-wide and city-wide priorities. • Champion the community safety agenda.

WORKING DRAFT

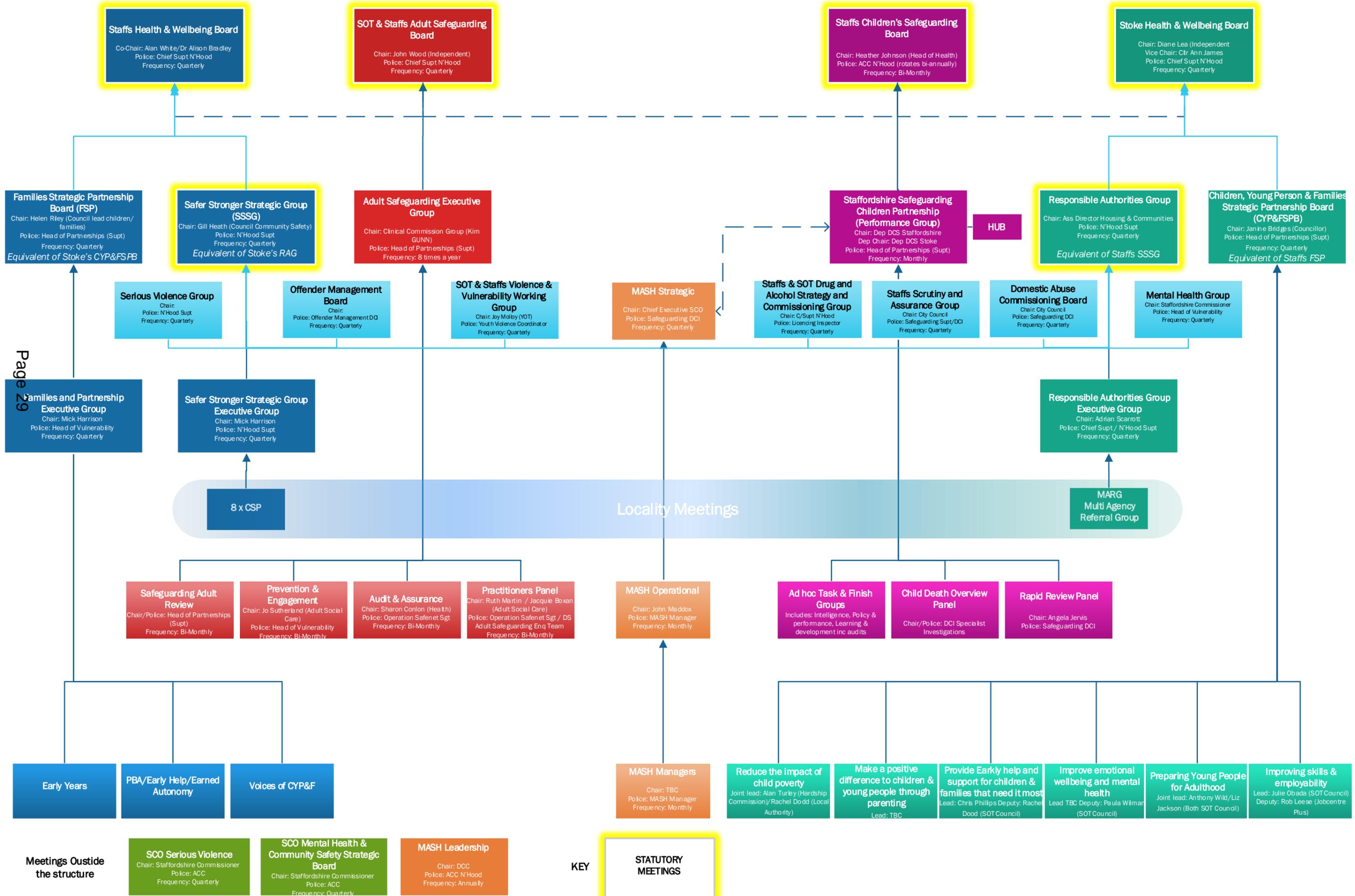
Appendix C - Scheme for Annual Reporting between the Partnership Boards

Board	Report(s)	Circulation	Purpose
Staffordshire Health and Wellbeing Board	<ul style="list-style-type: none"> • Joint Health and Wellbeing Strategy • Joint Strategic Needs Assessment • Director of Public Health Annual Report 	<ul style="list-style-type: none"> • Staffordshire’s Families Strategic Partnership Board • Staffordshire Safeguarding Children Board • Staffordshire and Stoke on Trent Safeguarding Adults Board • Staffordshire Community Safety Partnership 	<p>The purpose is to inform the boards of the strategic direction of the board and ensure that they understand how health and wellbeing outcomes may become compromised and require a wider partnership response for example infant mortality and the link to the Child Death Overview Panel.</p> <ul style="list-style-type: none"> - Information - Scrutiny and - Agreed dependency
Staffordshire Safeguarding Children Board	<ul style="list-style-type: none"> • Business Plan • Annual Report 	<ul style="list-style-type: none"> • Staffordshire Families Strategic Partnership Board • Staffordshire and Stoke on Trent Safeguarding Adults Board • Staffordshire Health and Wellbeing Board • DACADB • Scrutiny for Policies, Children and Families 	For information and scrutiny
Staffordshire and Stoke on Trent Adult Safeguarding Partnership Board	<ul style="list-style-type: none"> • Annual Report • SSASPB Strategic Plan 	<p>Currently provided to:</p> <ul style="list-style-type: none"> • Staffordshire Health and Wellbeing Board • Stoke-on-Trent HWBB • Staffordshire County Council Safeguarding Overview and Scrutiny • Stoke-on-Trent City Council Overview and Scrutiny 	Provided for overview and scrutiny.

		<ul style="list-style-type: none"> Staffordshire Police & Fire Commissioners. 	
Staffordshire Strategic Community Safety Forum / Partnership	<ul style="list-style-type: none"> Strategic vision & priorities document 	<ul style="list-style-type: none"> Local authorities (City / County, District & Borough) x10 Staffordshire Police British Transport Police Staffordshire Fire & Rescue Authority Staffordshire Integrated Care System National Probation Service Staffordshire Commissioner's Office Staffordshire Safeguarding Children Board Staffordshire & Stoke-on-Trent Safeguarding Adults Board Local Criminal Justice Partnership Board <p>*Pending confirmation of report circulation</p>	<p>The purpose to ensure that community safety services are being delivered efficiently and effectively.</p> <p>*Pending confirmation</p>
Staffordshire Corporate Parenting Board	<ul style="list-style-type: none"> Staffordshire Corporate Parenting Strategy Annual report 	<ul style="list-style-type: none"> Staffordshire's Safeguarding Childrens Board Staffordshire and Stoke on Trent Adults Safeguarding Partnership Board. <p>*Query for consideration; should reports go to the HWBB if health needs are identified?</p>	<p>The purpose is to understand the needs of Children in Care and care leavers so that partners outside of Corporate Parenting Panel are aware of and understand the needs of our children and ensure that the required support is available.</p> <p>This will be provided</p> <ul style="list-style-type: none"> - For information <p>To plan for dependent issues</p>



Partnership Meeting Structure, 2021



Children's Health

Karen Coker

Senior Partnership & Commissioning Manager (Children's Public Health)
Children & Families, Staffordshire County Council

Natasha Moody

Assistant Director for Wellbeing & Partnerships
Children & Families, Staffordshire County Council

8th September 2022



H&WB Strategy (2022-27)

- Priorities (linked to C&YP):
 - Health in early life
 - Good mental health
 - Healthy weight

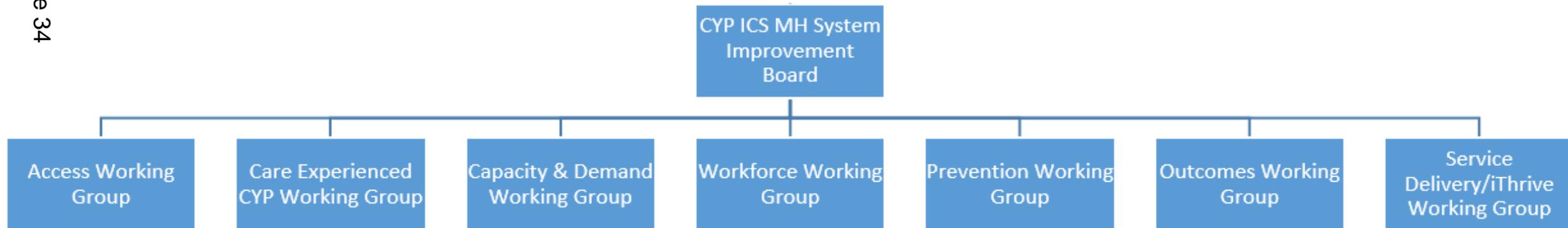
Health in early life

- (commissioned) Families Health & Wellbeing (0-19) service
- **Infant mortality**
 - Whole system approach to IM across Staffs & SOT
 - (commissioned) Stop smoking in pregnancy service
 - Whole system approach to infant feeding (breastfeeding) across Staffs & SOT
 - Implementation of ICON (prevention of abusive head trauma in babies) across Staffs & SOT

Good mental health

- (commissioned) Emotional Health & Wellbeing service
- ICS CYP Mental Health System Improvement Board
 - Working groups developed

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Good mental health

- ICS CYP Mental Health System Improvement Board continued....
 - Kind Minds newsletter
 - Snr MH Leads in education network meetings
 - Anna Freud School & College Links Programme (Jan-Mar 2022)
 - i-Thrive workshops
 - DfE Wellbeing for Education Return / Recovery project

Healthy weight

- (commissioned) Family Weight Management Service
- Better Health Staffordshire
 - Following Public Health England (now OHID) guidance
 - 6 phases
 - 3 pathfinder districts
 - Cannock
 - East Staffs
 - Staffordshire Moorlands
 - (commissioned) Citizen Inquiry Programme

Questions

Staffordshire Health and Wellbeing Board – 08 September 2022

Staffordshire Better Care Fund (BCF)

Recommendations

The Board is asked to:

- a. Note that the 2022/23 national BCF Policy Framework has now been published, with a requirement for submission of an expenditure plan, narrative plan, and a capacity and demand plan in September 2022.
- b. Note that the BCF 2022/23 funding has now been confirmed (outlined in table 1).
- c. Delegate approval of 2022/23 BCF Plans, and BCF reporting to the Health and Well-being Board Chairs.
- d. Note that the contracts for the Disabled Facilities Grant (DFG) for 2022/23 have now been issued to the District and Borough Councils, and upon their return, the funding will be passported over as required by the Ministry of Housing, Communities and Local Government.

Background

1. In September 2021, the Board noted that the 2021/22 national BCF Policy Framework had now been published with a requirement for submission of BCF Plans in September 2021. The Board delegated approval of the 2021/22 Staffordshire BCF Plan to the Health and Well-being Board Chairs. The Board noted that the DFG for 2021/22 had been transferred to the District and Borough Councils.
2. In February 2022, the Board noted that the 2021/22 Staffordshire BCF plan was submitted to NHSE&I in December 2021, and notification of approval was received in January 2022. It was also noted that the Staffordshire BCF Plan had subsequently been updated with the inclusion of an additional £19.25 million of non-recurrent funding and associated expenditure, that could be used to improve and sustain health and care services. The Board were advised that the Council and Clinical Commissioning Groups would commence planning for the 2022/23 Staffordshire BCF through the Joint Commissioning Board, whilst we awaited publication of the national Policy Framework and associated Planning Requirements.

BCF 2021/22 update

3. Following the inclusion of an additional £19.25 million of non-recurrent funding to the 2021/22 Staffordshire BCF, the BCF Section 75 Agreement was subsequently updated to reflect this additional funding and has been approved and signed by the Council and Clinical Commissioning Groups. Detailed plans for expenditure and outcomes on each service included within the additionality have been developed, and expenditure and progress against plans is reported on and monitored through the Joint Commissioning Board.

BCF 2022/23 Policy Framework

4. The 2022 to 2023 BCF Policy Framework has now been published with a requirement to submit an expenditure plan, narrative plan, and a new requirement to complete a high-level overview of expected demand for intermediate care and planned capacity to meet this demand. Plans are required to be submitted in September 2022. The content of capacity and demand plans will not be assured in 2022/23 but their completion is a condition of BCF plan approval. There is a new requirement to complete a brief overview on how BCF funding is supporting unpaid carers.
5. As expected, there is limited change to the policy framework. The framework continues to build on progress made during the COVID-19 pandemic, strengthening the integration of commissioning and delivery of services and delivering person-centred care, as well as continuing to support system recovery from the pandemic.
6. The BCF Policy Framework sets out the same four national conditions as in 2021/22, that all BCF plans must meet to be approved. These are:
 - a. A jointly agreed plan between local health and social care commissioners and signed off by the health and wellbeing board.
 - b. NHS contribution to adult social care to be maintained in line with the uplift to NHS minimum contribution.
 - c. Invest in NHS commissioned out-of-hospital services.
 - d. Implementing the BCF policy objectives.
7. Given that we are already well into the second quarter of the year, in Staffordshire we have already extended our existing BCF schemes with appropriate adjustments for inflation, and the Council and the Integrated Care Boards (ICBs) are working on completion of the recently published BCF planning templates. The Board is recommended to delegate approval of 2022/23 BCF Plans to the Health and Well-being Board Chairs, as in previous years. This will then inform a 2022/23 BCF Section 75 Agreement which will be approved and signed by the Council and Staffordshire ICBs.

8. The BCF 2022-23 planning requirements also advise that BCF reporting will now recommence in 2022-23 and will cover progress in implementing BCF plans, progress against metrics and ongoing compliance with the national conditions of the fund. The Board is recommended to delegate approval of 2022/23 reporting returns, to the Health and Well-being Board Chairs.

BCF Funding

9. The 2021/22, and 2022/23 BCF funding is shown in the tables below. For 2022/23, the allocations of the NHS contribution to the BCF have been increased by 5.66% for each HWB area. The contribution for each HWB area continues to include funding to support delivery of reablement, carers' breaks and implementation of duties to fund carer support under the Care Act 2014. Local allocations of these elements are not set for each area, and it is for the Council and ICBs to agree the funding to allocate to these services as part of our local BCF plans. The IBCF funding has increased by 3%. DFG allocations remain the same as in 2021/22.

Table 1: 2021/22 and 2022/23 Staffordshire BCF funding

NHS FUNDING		
NHS recurrent contribution to adult social care		
NHS RNF transfer to SCC for adult social care services	£20,048,147	£21,182,872
NHS cash transfer to SCC for carers	£667,881	£705,683
NHS cash transfer to SCC for costs of Care Act 2014	£2,195,655	£2,319,929
Total NHS transfer to SCC	£22,911,683	£24,208,484
NHS directly commissioned adult social care	£137,277	£145,047
Total NHS recurrent contribution to adult social care	£23,048,960	£24,353,531
NHS aligned revenue funding	£58,395,259	£61,700,431
NHS additional non-recurrent funding	£19,250,000	£0
TOTAL NHS FUNDING	£100,694,219	£86,053,962
SCC FUNDING		
iBCF	£31,747,365	£32,707,643
DFG	£10,005,365	£10,005,367
TOTAL SCC FUNDING	£41,752,730	£42,713,010
TOTAL BCF FUNDING	£142,446,949	£128,766,972

10. Table 2 below details Staffordshire’s DFG funding for 2022/23 by district and borough. The contracts for the DFG for 2022/23 have now been issued to the District and Borough Councils, and upon their return, the funding will be passported over as required by the Ministry of Housing, Communities and Local Government.

Table 2: 2022/23 DFG Allocations per district/borough

District	DFG Funding
Staffordshire Moorlands	£1,773,856
Newcastle under Lyme	£1,715,114
Stafford	£1,522,033
East Staffordshire	£1,160,392
South Staffordshire	£1,126,662
Lichfield	£1,109,194
Cannock Chase	£1,051,224
Tamworth	£546,890
Total	£10,005,367

List of Appendices / Background Documents

None.

Contact Details

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Report Author: Rosanne Cororan, Senior Commissioning Manager

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Staffordshire Health and Wellbeing Board – 08 September 2022

Proposal for Delivering Healthy Ageing Workshops

Recommendations

The Board is asked to:

- a. Sponsor a workshop to develop a Healthy Ageing Plan for Staffordshire; and
- b. Consider invitees and format for the workshop.

Background and Content

1. In March 2022, the Board received a report and presentation on the ICS Healthy Ageing and Managing Frailty in Older Age Strategy. The Board was supportive of the Strategy and noted that it complimented the Health and Well-being strategy, which includes Healthy Ageing as one of four key priorities.
2. The intention is to develop a single Health Ageing Plan for Staffordshire to deliver the Healthy Ageing aspects of the ICS Healthy Ageing and Managing Frailty in Older Age Strategy as well as the Healthy Ageing priority of the Health and Well-being Strategy.
3. The proposal is that the Board sponsor a workshop to develop this Healthy Ageing Plan. This would engage key stakeholders, consider population needs and assets, map activities already underway, and consider the additional actions required to deliver the Healthy Ageing aspects of the ICS Healthy Ageing and Managing Frailty in Older Age Strategy as well as the Healthy Ageing priority of the Health and Well-being Strategy. There is the opportunity to invite Sir Muir Gray, a national expert in this field, to share best practice.
4. Invitees to the workshop are likely to include Board members as well as others, possibly including:
 - a. Together Active
 - b. Staffordshire University
 - c. Age UK
 - d. Social prescribing leads
 - e. Primary care clinical leads
 - f. NHS secondary care and community representatives
 - g. Community and public representatives.

Contact Details

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STAFFORDSHIRE

HEALTH AND WELLBEING BOARD

FORWARD PLAN 2022/2023

This document sets out the Forward Plan for the Staffordshire Health and Wellbeing Board.

Health and Wellbeing Boards were established through the Health and Social Care Act 2012. They were set up to bring together key partners across the NHS, public health, adult social care and children’s services, including elected representatives and Local Healthwatch to lead the agenda for health and wellbeing within an area. The Board has a duty to assess the needs of the area through a Joint Strategic Needs Assessment and from that develop a clear strategy for addressing those needs – a Joint Health and Wellbeing Strategy. The Board met in shadow form before taking on its formal status from April 2013.

The Forward Plan is a working document and if an issue of importance is identified at any point throughout the year that should be discussed as a priority this item will be included.

Councillor Mark Sutton – Cabinet Member for Children and Young People, Chair

Councillor Julia Jessel – Cabinet Member for Health and Care, Vice-Chair

If you would like to know more about our work programme, please get in touch with Jon Topham on 07794 997621 or jonathan.topham@staffordshire.gov.uk

	Meeting Date:	Venue:
Public Board Meetings:	3 March 2022	Council Chamber, County Buildings, Stafford
	9 June 2022	Oak Room, County Buildings, Stafford
	8 September 2022	Oak Room, County Buildings, Stafford
	1 December 2022	Oak Room, County Buildings, Stafford
	2 March 2023	Oak Room, County Buildings, Stafford

Date of Meeting	Item	Details	Discussion / Outcome
<p style="text-align: center;">Page 46</p> <p>3 March 2022 PUBLIC BOARD MEETING</p>	<p>Healthier Ageing and Frailty Strategy Report Author – Prof Zafar Iqbal</p>		
	<p>Joint Health and Wellbeing Board Strategy Report Author – Claire McIver Board Sponsor – Dr Richard Harling</p>	<p>Sign-off of final version of the Joint Health and Wellbeing Board Strategy</p>	
	<p>Air Aware Project Report Author – Cath Stephenson</p>	<p>Detailed update following the presentation at the December 2021 Board meeting</p>	
	<p>Staffordshire Better Care Fund Report Author – Rosanne Cororan Board Sponsor – Dr Richard Harling</p>	<p>Sign-off of Better Care Fund return</p>	
<p>9 June 2022 PUBLIC BOARD MEETING</p>	<p>FireSide Project Report Author – Tamsin Fisher / Dr Tom Kingstone (Keele University)</p>		

Date of Meeting	Item	Details	Discussion / Outcome
Page 47	Pharmaceutical Needs Assessment (PNA) Report Author – Matthew Bentley / Emma Sandbach Board Sponsor – Dr Richard Harling		
	Healthwatch Staffordshire Report Author – Garry Jones	Introduction of a new provider and their plans	
	Partnership Protocol Report Author – Natasha Moody Board Sponsor – Helen Riley		
	Staffordshire Joint Health and Wellbeing Strategy Report Author – Jon Topham / Claire McIver Board Sponsor – Dr Richard Harling / Helen Riley	Sign off of the draft strategy and overview of where we are with regards to the priorities.	
8 September 2022 PUBLIC BOARD MEETING	Healthy Ageing CHWBB Sponsored Conference Report Author – Tilly Flanagan Board Sponsor – Dr Richard Harling		

Date of Meeting	Item	Details	Discussion / Outcome
	<p>Better Care Fund Report Author – Rosanne Cororan Board Sponsor – Dr Richard Harling</p>		
	<p>Healthy Start Update Report Author – Natasha Moody Board Sponsor – Neelam Bhardwaja</p>	Deferred from June 2022 meeting	
<p>1 December 2022 PUBLIC BOARD MEETING</p> <p>Page 48</p>	<p>SSASPB Annual Report Report Author – SSASPB</p>		
	<p>Loneliness Strategy Report Author – Vicky Rowley Board Sponsor – Dr Richard Harling</p>		
	<p>Consideration of the Relationship between the Health and Wellbeing Strategy and the NHS Local System Delivery Plan (EXEMPT) Report Author – Claire McIver Board Sponsor – Dr Richard Harling</p>		

Date of Meeting	Item	Details	Discussion / Outcome
	Census – Key Findings Report Author – Wendy Tompson Board Sponsor -		
2 March 2023 PUBLIC BOARD MEETING			
Future Items for Consideration Page 49	Families Strategic Partnership Board Revised Strategy and Governance Report Author – Kate Sharratt Lead Board Member – Neelam Bhardwaja	Agreed at the January 2020 meeting	
	Broadband & Digital Infrastructure Strategy Update Report Author – Lead Board Member – Richard Harling	Agreed at the January 2020 meeting as part of discussions around progress on recommendations from the Director of Public Health Annual Report.	
	Director for Public Health Report Report Author – Lead Board Member –	Annual report	

Date of Meeting	Item	Details	Discussion / Outcome
	<p>HWBB Delivery Plan Report Author – Jon Topham Lead Board Member – Richard Harling</p>		
	<p>Mental Health Strategy Report Author – Richard Deacon / Josephine Bullock Lead Board Member – Richard Harling</p>		

HWBB Statutory Responsibility Documents

Document	Background	Timings
Pharmaceutical Needs Assessment (PNA)	<p>The PNA looks at current provision of pharmaceutical services across a defined area, makes an assessment of whether this meets the current and future population needs for Staffordshire residents and identifies any potential gaps in current services or improvements that could be made.</p> <p>The Health and Social Care Act 2012 transferred responsibility for developing and updating of PNAs to HWBBs.</p>	<p>The current PNA was published in March 2018.</p> <p>The PNA is reviewed every three years (the next assessment is due in 2021).</p>
Page 1 Joint Strategic Needs Assessment (JSNA)	<p>The HWBB arrange for:</p> <ul style="list-style-type: none"> • an annual JSNA update report • 2 deep dive reports per year • Quarterly exception reporting 	<p>The Annual JSNA report comes to the March HWBB.</p>
Joint Health and Wellbeing Strategy (JHWS)	<p>The JHWS sets out how the needs identified in the JSNA will be prioritised and addressed.</p>	<p>JHWS was adopted by the HWBB at their June 2018. An action plan will be developed to set out how the Strategy will be delivered.</p>
CCG and Social Care Commissioning Plans	<p>The HWBB receive annually details of both CCG commissioning plans and Social Care to consider whether these have taken proper account of the JHWS.</p>	<p>Annually, normally at the March meeting.</p>

